

ANNUAL SCHOOL REPORT

2017

SERVICE. LEADERSHIP. JUSTICE.

Together in Christ



St Michael's Primary School, NELSON BAY

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About the Annual School Report

St Michael's Primary School is registered by NESA as a member of the Catholic system in the Diocese of Maitland - Newcastle.

The Annual School Report provides parents and the wider community with fair, accurate and objective information about various aspects of school performance and development. The Report describes achievement of school development in 2017 and gives information about 2018 priorities.

This Report is a legislative requirement under the Schools Assistance Act, 2008. The information in this Report is complemented by the Catholic Schools Office website and school websites where other publications and newsletters can be viewed or obtained.

Messages from Key School Bodies

Principal's Message

It is with great pleasure that I present the Annual School Report for 2017 for St Michaels' Catholic Primary School Nelson Bay. This report outlines the various significant events and achievements that have been part of the life of St Michael's during the 2017 school year.

St Michael's has a very strong Catholic identity and is very focussed on the young children in its care. We all strive to ensure that all students have the best education possible. It has a very close relationship with the parish and is very much involved in parish activities.

There are a variety of programs which run in the school to assist students in all areas of the curriculum. These programs are assisted by the Learning Support Teacher, the Pastoral Care Worker, the Aboriginal Education Teacher, the English as a Second Language Teacher and the Gifted Education Teacher.

St Michael's is a school which values the relationships between students, staff, parents and parish. The enthusiasm, support and commitment of staff, and the supportive and hardworking parents as well as the happy, eager and cooperative students are very impressive.

2017 has again been a very successful year with many reasons to celebrate. Students have had many opportunities to experience and participate in sport, physical activity, performing arts and community events throughout the year. All of this culminated in an end of year concert.

St. Michael's continues to grow and develop. It is well respected in the community for both academic and cultural achievements and always participates in community events.

Parent Body

2017 was a very effective and productive year for the St Michael's Parents and Friends Committee. Once again, this is primarily due to the many parent volunteers that participate in the school life of St Michael's. The hardworking and dedicated teaching and support staff of St Michael's Primary School led by their dynamo Helen Bourne, have provided a nurturing environment where our children continue to grow and flourish. A child's education is greatly enhanced when the teachers and parents combine together effectively as they have done here at St Michael's. The proof of this has been seen in the fantastic performance of former St Michael's students in Yr7 at San Clemente Mayfield during 2017.

In 2017 we were blessed with a great committee who worked hard along with the other committee members and volunteers to improve the school experience for all children whilst still being heavily involved in their own children's lives. It can be overwhelming at times but they set a fantastic example to your children about the meaning of community.

In 2017 the P&F along with the school made the significant purchase of a new senior play gym. This is a fantastic facility for the school which compliments the junior play gym that was previously funded by the P&F. The play gym funding was primarily raised by the very successful 2016 Fete. The P&F also purchased a popcorn machine to aid with future fundraising.

Fundraising in 2017 including our usual successful events run by various committee members including mother's day activities with a stall and also a father's day breakfast. There were also two Discos one at the beginning and another at the end of the school year. The Discos are greatly enjoyed by the kids and a great way for the parents to mingle. Another event was the colour fun run which was a new event for St Michael's and was great fun for all. It also raised a significant amount of money. This saw students rewarded with prizes based upon the amount of money each of them raised. Due to the success of this event, it will become a reoccurring event at St Michael's.

2017 saw the introduction of a new concept for the P&F. The idea of friendraising not just fundraising. This is to help build relationships throughout the school community. Our friendraising events and activities included footy tipping with cash prizes, state of origin dads nights, mums shopping trip to Sydney and an outdoor movie night. Many new friendships were formed at these events and given their success all of these events will be repeated during 2018.

The planning for the new catholic high school at Medowie, the Catherine McAuley College commenced in 2017 and two P&F committee members have been representing the school in this process. The school will open in 2020.

Student Body

We have loved being at St Michael's. The children and staff are so friendly. It was great being leaders of the school this year. The best part of Yr 6 was helping the Kinders and receiving new play equipment for the primary students.

SCHOOL FEATURES

History of the school

St Michael's was opened in 1962 in a new brick Church-Hall in Magnus St Nelson Bay staffed by the Sisters of Mercy. The school consisted of 3 classrooms with 42 pupils. Eventually land was bought in Wahgunyah Rd to build a new school. This was opened in 1969. Further extensions were made to the school in 1984 and in 1991 a new library was built due to the generous donation of \$100,000 by a parishioner - Mary Lopes.

The present administration building was upgraded in 2003. In 2009, monies were distributed by the Federal Government, under the BER Scheme, to cover the construction of a hall, 5 classrooms, toilets and a canteen. In 2017 St Michael's had a student population of 299 with 14 classes.

Location/Drawing Area

St Michael's is one of the primary schools in the Diocese of Maitland-Newcastle. St Michael's is a middle size school situated in Nelson Bay on the Tomaree Peninsula at Port Stephens. The school draws from a variety of areas on the Peninsula – Nelson Bay, Anna Bay, Fingal Bay, Corlette, Shoal Bay, Soldiers Point, Salt Ash, Salamander Bay, Taylors Beach, Tanilba Bay, Bob's Farm and Lemon Tree Passage.

Catholic Identity and Mission

Catholic Imagination and Spirituality

As a Catholic school community, our emphasis is placed on the Gospel values of justice, service and love, embracing our School Motto of Truth and Trust, which was evidenced by our mission to outreach to the marginalised, the poor, and the elderly. Food collections for Saint Vincent de Paul, concerts for the infirmed in retirement homes and fund raising for Catholic Mission are examples of how our school community is actively living out Jesus' challenge to 'love one another as I have loved you'. The Catholic Identity of our school focuses on the faith formation of young people and educates them through the implicit teaching of religion. The foundation of the Catholic school is based upon enhancing and promoting knowledge and understanding of the traditions of the Catholic community, its story, its experiences and its teachings. Hence, faith experiences are enriched and developed through a variety of prayer, and liturgy experiences. St Michael's Catholic School does not replace the home but complements it, in the education of the students. We support and encourage parents to continue to take an active part in the children's faith journey, in partnership with the school experience.

Family, Parish and Diocesan evangelising and catechesis

St Michael's Catholic School fosters a collaborative environment that promotes the catholicity of the School and in the wider community. The active involvement of Father Kevin in the liturgical and spiritual life of the school, along with the participation of staff, parents and students in a range of parish celebrations, exemplifies the spirit of the St Michael's community. The Parish Community is encouraged, and welcomed to be actively involved in school life. As a school community, St Michael's staff and students were involved in a number of Liturgies, which embraced both the Liturgical Year, as well as secular celebrations; these included Catholic Schools Week, Family Masses, and participation in the Sacramental Masses. The focus of the parish is that the school is a vital arm of its educative mission and every endeavour is made to include the school in the overall pastoral plan of the parish. Our Diocesan involvement includes participation in the annual Called to Serve Mass, Mission Mass, Catholic Schools Week Mass and attendance at various other Diocesan celebrations. The Principal represents the school at parish council level, attending meetings and Diocesan Assemblies.

Christian Discipleship

The school acknowledges the importance of religious and faith development programmes for both staff and students. The school participates actively in prayer to support each other and the families of the school and Parish. The staff gathers one morning each week to pray together.

Students receiving the Sacraments of Confirmation and Holy Communion had the opportunity to attend a retreat. Students receiving the Eucharist travelled to St Mary's Cathedral and Mary MacKillop Place, and those students receiving the Sacrament of Confirmation attended a retreat based on the Gifts of the Holy Spirit. The Sacramental programs are conducted after school with the parish facilitating and some assistance by school staff. The students are supported on their Sacramental journey within the classroom by discussing content learnt using the Religious Education teaching units and teachers providing extra clarification where needed. These form part of the school and parish faith development. Senior students also take part in a 'Mighty Mate' training program and Spiritual Leadership day. The school has an active Vinnies team who live and share the Gospel's messages within our school community.

Religious Education and Curriculum

St Michael's implements the Diocesan K-12 Religion Syllabus. An essential element of each day's learning is a focus time on children learning about our Catholic Faith, deepening their spirituality and providing a time for prayer and reflection. The importance of having such a time each day is reflected in the expectation that teachers in the Catholic Schools of the Diocese of Maitland-Newcastle ensure that 2 ½ hours teaching/learning time each week is allocated to Religious Education. The classroom teaching at St Michael's promotes student centred learning, utilising the Diocesan Units of Work. Students are immersed through scripture, music, liturgy, prayer, human resources such as Father Kevin: therefore enabling opportunities for our students to come and to know and understand Jesus' mission of love, through the content of the program and the lived experience. Year 6 participated in a Religion Assessment which was across the diocese. The importance of prayer is supported through the establishment of a special sacred space in classrooms, which reflects units of work being taught. The purchase of resources to support the teaching and learning of Religion is ongoing.

Initiatives Promoting Respect and Responsibility

Our school rules: Be Safe, Be Respectful, Be a Learner, provide the focus for explicit teaching on what this behaviour would look like in different settings. The school has placed a real emphasis on rewarding positive behaviour to keep the children desiring to be successful. We continue to use our "Gotcha" token system which is levelled and encourages all students to believe in themselves and to continue at all times to strive to be the very best person they can be. Our students are encouraged to realise how significant they are in each other's lives and how they indeed can be the face of God to others. This is reflected in the way we to treat one another; with dignity and respect. The school continues to spend a significant amount of time supporting positive behaviours that are bounded by respect, responsibility and personal commitment. We have rewarded the students who actively promote or support social justice in our school and the wider community with a Social Justice Award. Children are encouraged to look after the school environment and those actively participating in this receive a Looking after God's creation award.

Student Profile

The table below shows the number of students in each of the categories listed.

LBOTE*	SWD*	Indigenous
36	18	14

*Language Backgrounds Other Than English (LBOTE); Students With Disabilities (SWD)

Enrolment policy

St Michael's Primary School follows the guidelines provided by the Catholic Schools Office *Enrolment Policy 2013*. This Enrolment Policy has been devised in order to accommodate the needs of families seeking a Catholic education. It aims to set direction for school procedures and practices for enrolling students into Catholic Primary and Secondary Schools within the Diocese of Maitland-Newcastle and to establish a common, consistent approach in enrolment practices and assist the system of Catholic schools to provide schooling, where possible, for all Catholic children who seek enrolment, cater for the individual needs of each child equitably within the constraints of the available teaching and material resources and to encourage parents enrolling their children in Catholic schools to give support to parish and school life, especially in education in faith.

Copies of the Policy are available from the school, or from the Catholic Schools Office website. Parents concerned about school fees should ensure they make contact with the school. Diocesan provisions (including standard discounts for those with a Health Card) exist to help in this area, and the Principal can also exercise discretion where genuine need exists.

Actual Enrolments 2017

Scholastic Year	Number of Students
K	33
Year 1	49
Year 2	39
Year 3	49
Year 4	29
Year 5	42
Year 6	41
Total	282

Student Attendance - K to 6 - PDF

Percentage of student attendance by Year level and school average for 2017

K	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	School Average
95.2	95.0	95.0	96.2	93.8	94.0	95.4	95.0

Managing Student Non-attendance

Regular attendance at school is essential if students are to maximise their potential. Schools, in partnership with parents and guardians, are responsible for promoting the regular attendance of students. The compulsory years of schooling is age 6 to 17. Principals and school staff, in consultation with students and their parents, will usually be able to resolve issues relating to non-attendance. While parents should be reminded of their legal obligations under the Education Act, (1990), the welfare of the student must be the focus of this consultation. The most effective means of restoring and maintaining regular school attendance includes sound attendance monitoring practices and regular follow-up of unexplained absences by contacting parents promptly. Resolution of attendance difficulties may require a range of additional school based strategies including student and parent interviews, reviewing the appropriateness of the student's educational program, development of a school-based attendance improvement plan, referral to the school counsellor or outside agencies and support from school - based personnel. If a range of school-based interventions has been unsuccessful, support may be requested by referring individual cases of unsatisfactory attendance to the Catholic Schools Office.

Pastoral Care and Wellbeing

Student Welfare Policy

In 2017 St Michael's continued with the National School Chaplaincy Program. This has allowed the school to employ a Pastoral Care Worker who co-ordinates programs in conjunction with executive staff and classroom teachers (Seasons for Growth) and special individual programs to support students socially and academically. This was supported with the Gotcha Award system as part of the Positive Behaviour Support Program. St Michael's School prohibits the use of corporal punishment and encourages all to work together to create a positive, warm, friendly and caring environment. All action taken, even minor unacceptable behaviour is documented. Parents are informed as per our Behaviour Management Policy. In the planning room, strategies to build skills for the future are presented. Behaviour of a more serious nature or grievances are resolved by conferences where all have the right to be heard, express views and be listened to. The policy sets out planning room procedures, letters, communication slips, bullying procedures, time out procedures, as well as the school award system. Procedural fairness is followed in all instances. Policies are available on the school website.

Discipline Policy

St Michael's School prohibits the use of corporal punishment and encourages all to work together to create a positive, warm, friendly and caring environment.

All action taken, even minor unacceptable behaviour is documented. Parents are informed immediately as per our Relationship Policy which encompasses Pastoral Care, Discipline, and Student Well Being. In reflective thinking, strategies to build skills for the future are presented. Behaviour of a more serious nature or grievances are resolved by conferences where all have the right to be heard, express views and be listened to. The policy sets out reflective thinking procedures, letters, communication slips, bullying procedures, time out procedures, as well as the school award system. Procedural fairness is followed in all instances.

Policies are available on the school website.

The full text of the School's Student Discipline Policy may be accessed on the School's website or at the administration office.

Anti-Bullying Policy

Catholic schools have the responsibility to promote cultures of trust, cooperation and respect in the lived experience of the Catholic Christian setting. Bullying in a school mitigates such a culture and inhibits the development of positive relational outcomes for the common good of students, teachers and caregivers. *St Michael's Primary School Anti-Bullying Policy* is reviewed regularly and is available on the school website.

Complaints and Grievances

The school has formal written protocols in place to address complaints and grievances. These protocols are in line with the Complaints and Grievances Resolution Policy (2013), developed to provide a consistent approach for all Diocesan schools. This policy aims to address the concerns of Parents / Carers and the wider community. These concerns may include children's learning, behaviour and welfare, school organisation and management, student health and safety issues.

A copy of this policy and the informative parent brochure is available from the school office, school website or is available on the Catholic Schools Office website.

School Improvement

School Improvement Plan

Focus for school improvement for 2017 was a two day retreat for staff focussing on creation and well being.

The curriculum focus for the school was to employ an Innovative Learning Facilitator to work with staff and to gather data to inform group work across the school. The implementation of the Seven Steps to writing and the implementation of Mini Lit Reading intervention groups.

School Academic Priorities

Key improvements achieved this year	Key improvements for next year
<p>In 2017 our priority was to increase student outcomes in writing, reading and vocabulary. Staff participated in a two day workshop on the 7 Steps of Writing Program. All teachers, including support and intervention teachers, were provided with 2 days of in-servicing and the opportunity to see the program in action within the classroom.</p> <p>The program was successfully implemented across all classes from Year 1 to Year 6. Data collected from assessment results showed student growth and improvement in writing skills related to sentence structure, vocabulary and punctuation.</p>	<p>In 2018, a lead teacher in numeracy will be released to provide staff with modelling, planning and coaching opportunities.</p> <p>As part of the Professional Development and Practice Framework, teachers will observe best practices, reflective of the teaching standards. Engagement with these examples will illicit important dialogue around supporting the development of rich and meaningful learning opportunities for all students. Teachers will incorporate maths instruction that is explicit and systematic, including models of proficient problem solving, verbalisation of thought processes, guided practice, corrective feedback, review and reflection. They will incorporate Newman's Analysis for Error to help students work effectively with word problems.</p>
<p>2017, saw the development of a more reliable system for tracking student data, where growth and development can be monitored over time. The additional use of diagnostic tools provided a broader range of comparative data and a more comprehensive assessment of student performance across specific areas.</p> <p>Teachers engaged in professional team meetings where they interrogated the data more closely as a means of informing future targets and reflecting on best practice.</p>	<p>The school leadership team will investigate how the school's Catholic identity and mission can be further developed and articulated in communication to parents and the wider community.</p> <p>2018 will begin to see the initial implementation of a 'Positive Behaviours for Learning' approach to behaviour management that includes explicit processes, identified responsibilities and consequences for behaviour grounded in a school wide framework informed by the Mission statement and the school's stated values.</p>

<p>A teacher was employed to facilitate differentiated learning opportunities for gifted students. These workshops provided tailored opportunities for high performing students to challenge and extend their own abilities in literacy and numeracy. The trialling of 'multi-age' project based learning groups provided students with the opportunity of working collaboratively with others who are 'like-minded.'</p>	<p>This year the executive will lead the development of a gifted education policy statement and procedures that reflect the culture and needs of the school. As Mathematics and the development of iSTEM opportunities through Science and Technology is also our focus for school improvement. This will be an avenue for extending and challenging our gifted learners.</p> <p>In 2018, the school will release a teacher to facilitate and lead learning as inquirer and designer using iSTEM to support the updated Science and Technology Syllabus. This teacher will work closely with staff to initiate projects that will enrich the learning of all our students.</p>
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Academic Achievements

St Michael's Primary school supports and encourages academic achievement. Throughout the year the students are encouraged to participate in a number of competitions across a range of key learning areas.

These include a variety of local and regional competitions and enrichment opportunities. In 2017, some of these included Regional Debating and Public Speaking Competition, Newcastle Permanent Mathematics Competition, The Straw Challenge Competition hosted by Engineers Australia and the Science and Engineering Discovery Day at the Tomaree Education Centre. Our participation in the Newcastle Permanent Maths competition highlighted the benefit of our maths enrichment workshops with 10 distinctions and 31 credits awarded.

All students from Stage 3 participated in planning and designing a bridge out of recycled materials. This project enabled students to demonstrate and share their understanding of how engineers design their bridges to address needs and the materials used in the construction of bridges. Stage 2 students worked in teams on the 'Straw Challenge', exploring engineering principles. The students transported their 'straw towers' to the 'Rooftop' of the Westfield Shopping Centre at Kotara, where they competed with other students in testing their designs to the point of collapse.

Cultural achievements

In 2017, students from K-6, attended the Civic Theatre in Newcastle to see the very touching, twisted and hilarious tale 'Mr Stink' adapted from the book by David Walliams. This was a great experience for all students, particularly for those students who had never been inside one of New South Wales finest theatre buildings. The Georgian architectural design of the building, dating back to the early 1920s, alone immersed the students in a wonderful historical and cultural experience. St Michael's were heavily represented at Anzac Day celebrations, where our student body actively participate in both services to commemorate our military history. Stage 3 students attended a 3 day Sport and Rec Camp at Milson Island participating in activities designed to develop important skills such as problem solving, resilience, team building and leadership.

Sporting achievements

In 2017, St Michael's students have participated in many sports, clinics, sport trials, gala days and carnivals at Local, Regional, Diocesan, Polding and State Levels, as well as some larger competitions in the Hunter. We even had one child, Lily Mullane who made it to State for Athletics and came 4th in both discus and shotput.

Some of the events our students have had the opportunity to participate in this year include; the Paul Kelly Cup for AFL at both the Regional and Hunter levels, the Jarrod Mullen Cup and the Knights Knockout for Rugby League, Regional Rugby Union, Regional Touch Football, Regional Soccer Carnival and a Local

Port Stephens Gala Day, a Diocesan Netball Carnival, a local schools tennis competition, swimming carnivals at School, Regional, Diocesan and Polding Levels, Athletics Carnivals at School, Regional, Diocesan and Polding Levels. We had many children who made it to Diocesan and some to Polding Cross Country. A number of children participated in sport selection trials throughout the year with quite a few making it to the Polding Trials.

Student Achievements

Performance in National Testing

The National Assessment Program – Literacy and Numeracy (NAPLAN) is an annual assessment for students in Years 3, 5, 7 and 9. NAPLAN assessment results provide valuable information about student achievements in literacy and numeracy. An analysis of these results assists School planning and is used to support teaching and learning programs.

The tables below show the percentages of students who achieved particular skill bands in numeracy and the aspects of literacy. The School results shown are compared to students nationally. Literacy is reported in four content strands (aspects): Reading, Writing, Spelling, Grammar and Punctuation. Numeracy is reported as a single content strand.

NAPLAN RESULTS 2017		% of students in the top 3 bands		% of students in the bottom 2 bands	
		School	Australia	School	Australia
Year 3	Reading	78.72%	73.90%	10.64%	10.00%
	Writing	76.60%	74.40%	2.13%	7.50%
	Spelling	78.72%	68.80%	4.26%	13.10%
	Grammar	82.98%	75.00%	6.38%	10.50%
	Numeracy	78.72%	67.10%	4.26%	11.40%

NAPLAN RESULTS 2017		% of students in the top 3 bands		% of students in the bottom 2 bands	
		School	Australia	School	Australia
Year 5	Reading	61.90%	63.00%	16.67%	14.60%
	Writing	42.86%	47.90%	14.29%	19.40%
	Spelling	61.90%	63.00%	11.90%	14.10%
	Grammar	59.52%	59.90%	21.43%	17.50%
	Numeracy	64.29%	57.60%	14.29%	14.60%

Staffing Profile

Staff Qualifications

Qualifications and Experience	Number of Staff
I. Teachers with teaching qualifications from a higher education institution within Australia or as recognised by National Office of Overseas Skills Recognition (NOOSR).	24
II. Teachers with qualifications from a higher education institution within Australia or as recognised by NOOSR but lacking formal teaching qualifications	24

Workforce Composition

Number of Staff	
Total teaching staff	24
Total non-teaching staff	8
Grand total	32
Percentage of teachers who are indigenous	0

Teacher Attendance

95%

Teacher Retention

100% due to maternity leave replacements.

Professional Learning Undertaken

All staff members at St Michael's are encouraged to undertake Professional Development throughout the year. Professional learning is considered an integral part of the teaching and learning process. 2017 was another busy year for Professional Learning. Various members of staff continued their participation in Co-Coaching/Peer Coaching. The staff spent a day working with the National School Improvement Tool in relation to Continuum of School Improvement and a day with Virginia Miliken Education Officer from the Catholic Schools Office in writing Scope and Sequences. Two Executive members attended the Diocesan Leadership course. Staff members also attended development days on Maths, 21st Century Learning, Religious Education and STEM. The Executive also attended their respective Assembly days.

Parent, Student and Teacher Satisfaction

The opinions and ideas of parents, students and staff are valued and sought. Their suggestions are incorporated into planning for and achieving improved outcomes for students. This year, the School has used a variety of processes to gain information about the level of satisfaction with the School from parents, students and staff.

Parent Satisfaction

Our parent body are very proud of St Michael's. St Michael's is well respected in the Port Stephens community eg:

'The school is very much involved in the wider community.'

'We love being involved in the various activities that take place at the school.'

'We are lucky to have such a dedicated staff who care deeply for our children.'

Student Satisfaction

The students at St Michael's love coming to school each day and appreciate their grounds and the staff.

'We have a great area to play and new play equipment'.

'St Michael's likes to welcome visitors'.

We love being Mighty Mates to the kinder's.

'We do exciting group work'.

'Our teachers are friendly and helpful'.

Staff Satisfaction

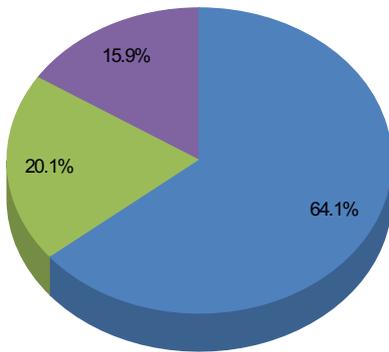
The staff appreciate being part of a dedicated and students focused staff.

'Thank you so much for welcoming me onto the staff of St Michael's. I've truly enjoyed every part of it and couldn't think of a better community to start my teaching journey and answer my calling to this precious ministry'.

St Michael's is a very supportive and progressive school."

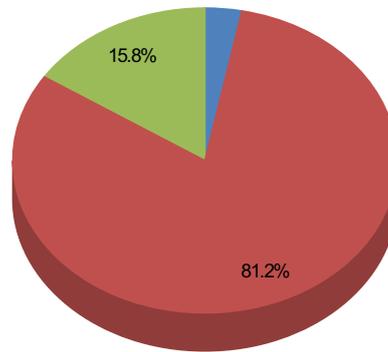
'It is wonderful that all students are catered for at the school'.

Income



- Commonwealth Recurrent Grants (64.1%)
- Government Capital Grants (0%)
- State Recurrent Grants (20.1%)
- Fees and Private Income (15.9%)
- Other Capital Income (0%)

Expenditure



- Capital Expenditure (3.1%)
- Salaries and Related Expenses (81.2%)
- Non-Salary Expenses (15.8%)

This School Financial Information is based on the detailed information provided to the Commonwealth Government in the Commonwealth Financial Questionnaire. School Financial Information for the 2017 year is detailed below:

RECURRENT and CAPITAL INCOME	
Commonwealth Recurrent Grants ¹	\$2,331,066
Government Capital Grants ²	\$0
State Recurrent Grants ³	\$729,463
Fees and Private Income ⁴	\$577,597
Other Capital Income ⁵	\$18
Total Income	\$3,638,144

RECURRENT and CAPITAL EXPENDITURE	
Capital Expenditure ⁶	\$107,090
Salaries and Related Expenses ⁷	\$2,814,719
Non-Salary Expenses ⁸	\$546,709
Total Expenditure	\$3,468,518

Notes

1. Commonwealth Recurrent Grants includes recurrent per capita grants and special purpose grants.
2. Government Capital Grants includes all capital grants received from the Commonwealth and State Governments.
3. State Recurrent Grants includes recurrent grants per capita, special purpose grants and interest subsidy grants.
4. Fees and Private Income include Archdiocesan and school based fees, excursions and other private

income.

5. Other Capital Income includes building levy fees and capital donations used to fund Capital Expenditure.
6. Capital Expenditure includes expenditure on School Buildings, and Furniture and Equipment.
7. Salaries and Related Expenditure includes all salaries, allowances and related expenses such as superannuation and workers compensation insurance.
8. Non-Salary Expenses include all other Non-Salary Recurrent Expenditure covering resources, administration, operational expenses, utilities, repairs and maintenance.

Report Access and Publication

This report is available to members of the school and wider communities. Copies will be supplied to the Catholic Schools Office, NESAs, The Parents and Friends Association, the Parish Priest and to all parents.

Copies of this school's Annual School Report are available to the general public. Persons wishing to access a copy of the report should contact:

St Michael's Primary School

NELSON BAY

Phone: 4981 1111

For further information relating to the Diocesan Policy please refer to: <http://mn.catholic.edu.au>