



THE OPPORTUNITY – PRINCIPAL

ST KEVIN'S PRIMARY SCHOOL, CARDIFF

Applications close: Sunday 14 September, 11:59pm



Welcome to an Opportunity to Lead with Purpose

Are you an accomplished educational leader who thrives on challenge and transformation?

Do you bring strategic clarity, deep faith, and a desire to shape the future of Catholic education?

LEADERSHIP OPPORTUNITY: PRINCIPAL

St Kevin's Primary School, Cardiff, invites applications for the position of **Principal**, commencing in 2026. This is a unique opportunity for a skilled and values-driven leader to guide a vibrant and inclusive school community into its next exciting chapter.

St Kevin's is a welcoming and close-knit community where students are supported to grow intellectually, socially, and emotionally. With a strong team of dedicated educators, engaged families, and local partnerships, the school lives out the belief that *"it takes a village to raise a child."*

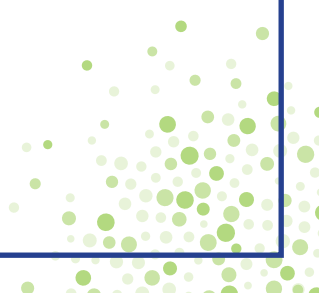
As a Catholic school in the Diocese of Maitland-Newcastle, the Principal must be a **practising Catholic**, committed to leading a school where Catholic values and traditions are integrated into all aspects of school life.

The school embraces cultural diversity and holds deep respect for Indigenous culture and heritage. This shared commitment to learning from one another creates a rich, inclusive environment where every student feels known and valued.

We are seeking a leader who is passionate about holistic education, grounded in faith, and able to inspire a culture of excellence, care, and collaboration.

As Principal, you will:

- Provide faith-centred leadership grounded in the mission and values of the Catholic Church
- Inspire and communicate a shared vision that promotes high expectations, professional growth, and student success
- Foster a collaborative, inclusive, and future-focused learning environment
- Build strong and respectful relationships with staff, students, families, parish, and the wider community
- Ensure the smooth and effective management of school operations, compliance, and resources.



ABOUT US

The Diocese of Maitland-Newcastle serves the people of the Newcastle, Hunter and Manning regions which have a population of some 150,000 Catholics.

Through its parishes, pastoral groups, and its agencies of Catholic Schools, CatholicCare Social Services, St Nicholas Early Education, Hunter Community Housing, Office of Safeguarding and the Catholic Community Fund, the Diocese provides, spiritual, pastoral, education and care, social welfare, and community development.

The Diocese manages assets in excess of \$1 billion, has an annual revenue of around

\$500 million, and close to 5,500 staff – we are the third largest employer in the region.

Our Catholic Schools are a core component of Shared Services and work with all aspects of the Diocese to support the achievement of our Diocesan Strategy.

Our Vision

To live the joy of the Gospel and share it with the world.

Our Mission

We are committed to serving all in the community so that they may experience life to the fullest.

Our Values



COMPASSION



HOPE



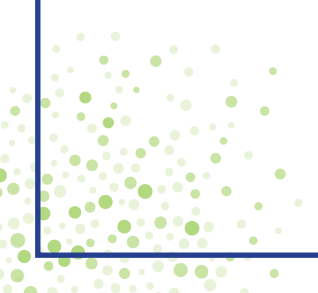
INTEGRITY



JUSTICE



PARTICIPATION





A MESSAGE FROM THE DIRECTOR OF CATHOLIC SCHOOLS

Dear Candidate,

Thank you for your interest in the Principalship at St Kevin's Primary School, Cardiff.

Catholic schools in the Diocese of Maitland-Newcastle have a long-standing tradition of providing high-quality, values-based education that supports the whole child. St Kevin's exemplifies this through its strong learning culture, inclusive community, and deep commitment to student wellbeing and faith formation.

This opportunity requires a leader who brings clarity of purpose, compassion, and a forward-thinking approach to education. As Principal, you will be a faith leader, educational leader, and community builder—supported by a passionate team and an engaged school community.

If you are ready to lead with integrity and purpose—and are committed to the mission of Catholic education—I encourage you to apply.

Sincerely,

Jacqueline Wilkinson

Director of Catholic Schools
Catholic Diocese of Maitland-Newcastle

OUR DIOCESE

The Diocese of Maitland-Newcastle represents the Catholic Church across a significant geographical area, serving approximately 150,000 Catholics.

VIEW OUR **WELCOME VIDEO**



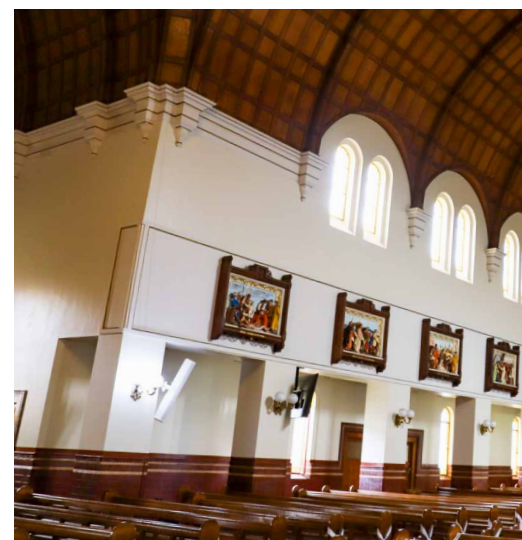
Our Community



98%
COMPLIANCE RATE

NATIONAL CATHOLIC
SAFEGUARDING STANDARDS AUDIT

*As at May 2025





100+
RESIDENTIAL PROPERTIES
UNDER MANAGEMENT



58
SCHOOLS
21,000+
STUDENTS



23 DISTINCT SERVICES AND LOCATIONS
17,665 PEOPLE SUPPORTED
THROUGHOUT 2024
53,620 MEALS SERVED WITHIN
FOOD PROGRAMS

CLOSE TO
150,000
CATHOLICS IN THE REGION

38 PARISHES
66 CLERGY

5,300+ EMPLOYEES
10 LOCAL GOVERNMENT AREAS
6,400+ VOLUNTEERS



\$61M+

DISTRIBUTED TO SUPPORT THE WORK OF THE
DIOCESE IN THE PAST 10 YEARS

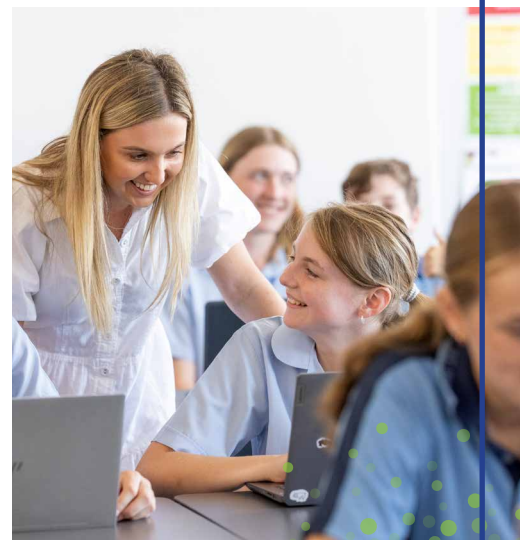
\$400M+ DEPOSITOR FUNDS
\$350M LOANS

St Nicholas

DIOCESE OF MAITLAND-NEWCASTLE



500+ EDUCATORS SUPPORTED
THROUGH PATHWAYS PROGRAMS
6,000 CHILDREN ENROLLED
12 EARLY EDUCATION SERVICES
32 OOSH CENTRES



POSITION OVERVIEW

The Principal is responsible for leading the school's educational, operational, spiritual, and cultural direction. In partnership with staff, families, parish, and the wider community, you will foster a safe, inclusive, and faith-informed environment where students are encouraged to achieve their full potential.

JOIN US

This is more than a leadership role—it is an opportunity to shape the future of a faith-based, inclusive school community where every student is encouraged to thrive.

If you are a committed Catholic leader ready to make a meaningful impact, we warmly invite your application.



KEY ACCOUNTABILITIES

Faith and Mission Leadership

- Lead the Catholic identity and mission of the school in collaboration with the Parish and Diocese
- Support the faith formation of students and staff through liturgy, prayer, and Catholic social teaching
- Ensure the effective delivery of Religious Education aligned with diocesan guidelines.

Educational Leadership

- Promote high expectations and continual improvement in teaching and learning
- Support staff professional growth and foster a collaborative learning culture
- Lead the implementation of innovative and evidence-based educational practices.

Student Wellbeing and Inclusion

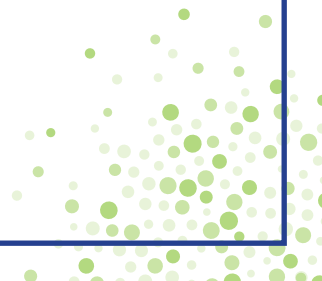
- Ensure a safe, supportive, and respectful environment for all students
- Champion wellbeing and resilience through proactive pastoral practices
- Celebrate cultural diversity and promote a strong sense of belonging.

Strategic and Organisational Leadership

- Develop and communicate a clear strategic vision for the school's future
- Manage school operations, staffing, finances, and compliance effectively
- Ensure resources are aligned to support student learning and wellbeing.

Community Engagement

- Build strong, positive relationships with families, staff, parish, and community partners
- Promote the school's mission and values within the wider community
- Actively engage with diverse cultural perspectives, particularly Aboriginal and Torres Strait Islander heritage.



ABOUT YOU

You are a practising Catholic with a strong personal faith and a commitment to Catholic education. You bring a student-centred, future-focused approach to leadership and are motivated by the opportunity to lead a school community grounded in faith, inclusion, and learning.

You will bring:

- Accreditation (or eligibility) to teach Religious Education in the Diocese of Maitland-Newcastle
- A strong personal commitment to the teachings and values of the Catholic Church
- Demonstrated leadership experience in a primary education context
- Proven ability to foster high-quality teaching, learning, and student outcomes
- Skills in leading and developing staff through collaboration and professional growth
- Strong interpersonal and communication skills with the ability to lead with empathy and clarity
- Capacity for strategic planning, financial management, and compliance
- A deep respect for cultural diversity and a commitment to equity and inclusion.

BENEFITS OF WORKING WITH US

- ▶ Directly contribute to improving the lives of many in the community.
 - ▶ Ability to salary sacrifice.
 - ▶ Relocation costs available to suitable candidates.
 - ▶ Leadership coaching.
 - ▶ Paid parental leave.
 - ▶ Flexible Work Arrangements available including hybrid working.
 - ▶ Discounted gym membership through Fitness Passport.
 - ▶ Ongoing training and development opportunities.
 - ▶ A great friendly environment of dedicated and passionate co-workers.
 - ▶ Corporate benefits, including EAP, flu shots and more.
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HOW TO APPLY

If you are driven by excellence, a deep commitment to integrity, and an unwavering desire to make an impact in our community, we encourage you to apply for the position of Principal of St Kevin's Primary School, Cardiff.

The successful candidate must be a practising Catholic, and have an understanding of and commitment to the teachings, values, and mission of the Catholic Church.

Applications close Sunday 14 September, 11:59pm.

[CLICK HERE TO APPLY](#)

or visit: mn.shor.tn/CardiffPrincipal

Thank you for your interest.

CONTACTS

For a confidential discussion about this role, please contact:

Angela Bryant

Employee Relations & Talent Manager

Mobile: 0409 738 421

