

Managed BYOD Windows 10 Unenrolment

The following guide will step you through how to safely remove a Windows 10 device from the Managed BYOD service.

Note: There is a different guide to unenroll a Windows 11 device.

The Managed BYOD program is an opt-in service provided by Catholic Schools Maitland-Newcastle, built on Microsoft Intune, that helps support student devices in a secure and consistent way.

Through this service, schools are able to:

1. Enhance the security of student devices and school systems
2. Provide access to required applications and learning tools
3. Apply recommended device settings and configurations (such as Wi-Fi, certificates, and printing)
4. Support devices through visibility, monitoring, and troubleshooting

There may be times when a device needs to be removed (unenrolled) from Managed BYOD.

Unenrolment may be required when:

- A student leaves the school to attend a non CDMN school
- A device is replaced or no longer used for school purposes
- A family chooses to opt out of the Managed BYOD program

[What you need to complete this process](#)

The following is required to complete the unenrolment process:

1. A computer running Windows 10 that is currently enrolled in the CDMN device management platform,
2. The computer that is connected to the internet (this can be performed either at home or on the school's network).
3. A stable internet connection
4. A valid student account (**firstname.lastname@mnstu.catholic.edu.au**) and password, that is currently used to sign into the enrolled device.

Preparation

Removing your device from CDMN's device management platform will remove your school user account (*e.g. firstname.lastname@mnstu.catholic.edu.au*), managed applications and associated data.

⚠ Important – Back up your data first

Before proceeding, it is strongly recommended that you **back up any files or data you wish to keep** (for example, documents, photos, or saved work), this includes **ensuring that any files stored in OneDrive or other school linked services are copied or moved to a personal account**. Once the device is unenrolled, some school-related data and access may no longer be available.

⚠ Important - **It is highly recommended that you contact your school IT administrator before proceeding with the steps below**. They can:

- Provide relevant details (e.g. local account password and BitLocker recovery key)
- Assist with backing up any data, if needed
- Confirm that the device is ready to be unenrolled.

⚠ Important Note: BitLocker Recovery Key

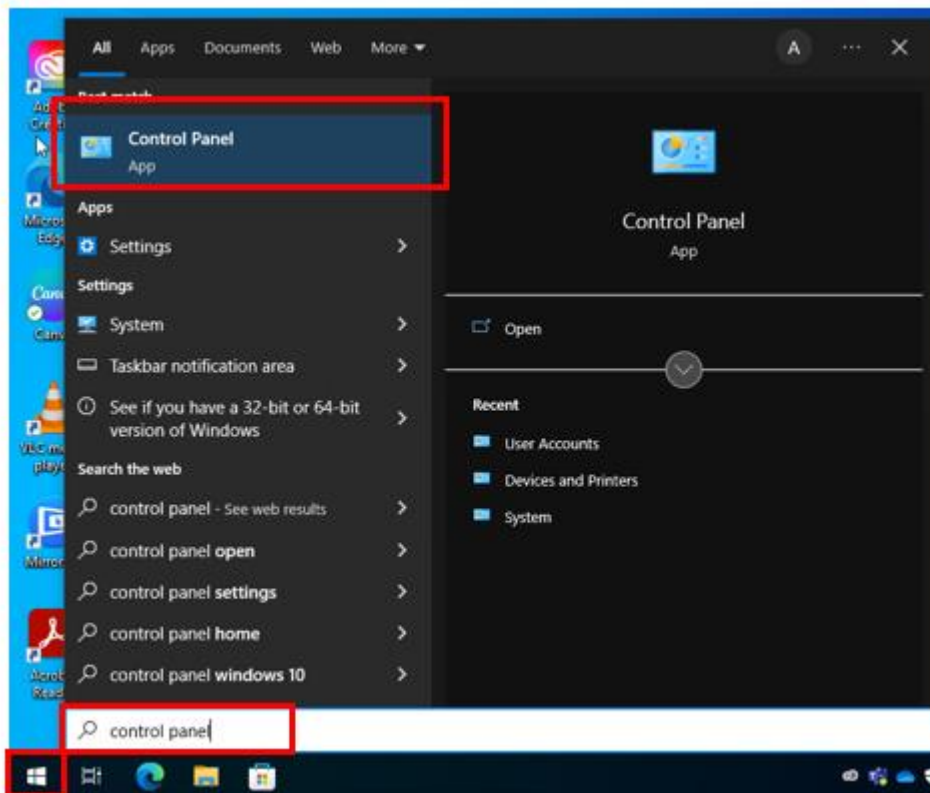
If you intend to reset or wipe your device for future use, you will need to obtain what is known as the BitLocker Recovery Key.

- Your school's IT support administrator will be able to provide this for you.
- Alternatively, you can follow the directions, in this article (refer to the section 'Attached to your work or school account') - [Find your BitLocker recovery key - Microsoft Support](#).

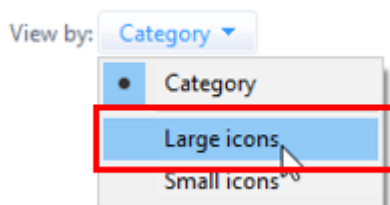
Follow these steps to unenrol your device

Follow the instructions to unenroll your Windows 11 device from CDMN's device management platform, built on Microsoft Intune. **You can also download a copy of the instructions here.**

1. **Open Control Panel:** Click the **Start** button, and type **Control Panel**. Search results will appear as shown. Click the **Control Panel** icon.



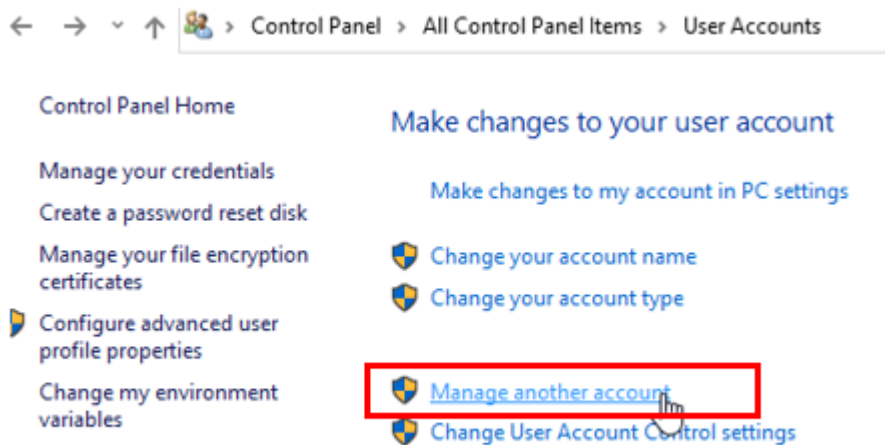
2. **Change View Settings:** When the 'Control Panel' windows opens, select 'Large Icons' from the 'View By' drop-down list.



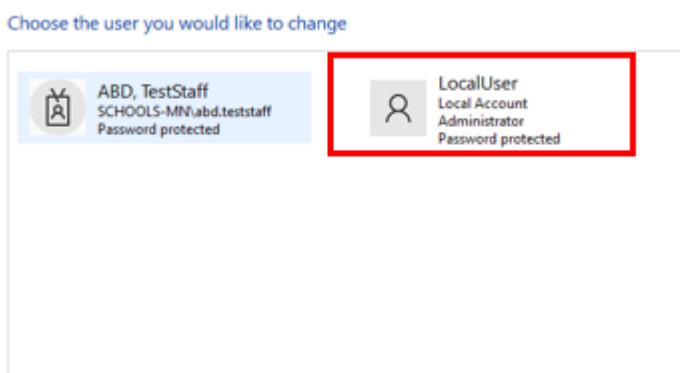
3. Click 'User Accounts'



4. Check for a local account: Click 'Manage another account', as shown below. Note: This account is typically already setup on managed devices.



5. Select the LocalUser Account: The local user account will simply be called 'LocalUser'. Click on the 'LocalUser' account icon



⚠ Important Notes:

- The LocalUser account is a standard configuration and is automatically deployed to all Managed BYOD devices.
- If a local user account does not exist, please contact your school's IT Administrator for assistance.

- If your school's IT Administrator has already provided you with LocalUser account password, skip to Step 6.

6. Set or Change the LocalUser Password: Click the 'Change the Password' link

Make changes to LocalUser's account

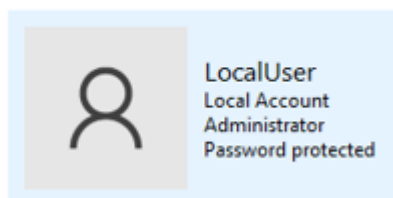
[Change the account name](#)

[Change the password](#)

[Change the account type](#)

[Delete the account](#)

[Manage another account](#)



7. On the screen shown below enter a new password for the local account in the 'New password' box

8. Confirm the same password, in the 'Confirm new password' box

9. (Optional) add a password hint

⚠ Important Note: Make sure you remember this password as you will need it to access the device after unenrolment.

10. Click 'Change Password'

Change LocalUser's password



LocalUser
Local Account
Administrator
Password protected

You are changing the password for LocalUser. If you do this, LocalUser will lose all EFS-encrypted files, personal certificates, and stored passwords for Web sites or network resources.

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If the password contains capital letters, they must be typed the same way every time.

Type a password hint

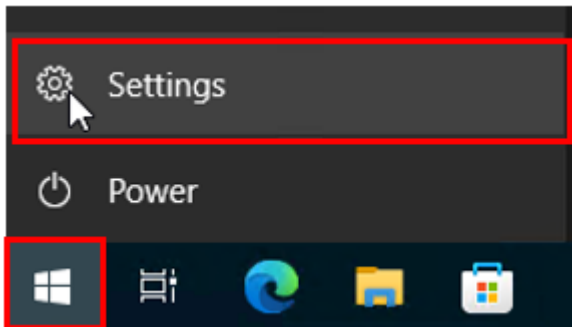
The password hint will be visible to everyone who uses this computer.

Change password

Cancel

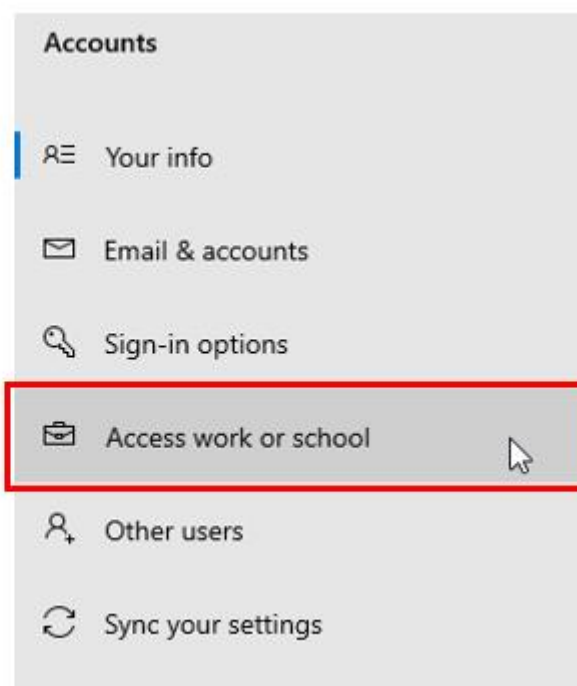
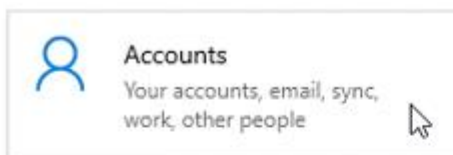
11. **Close the Account Window** once complete. You'll then be returned to Account Management screen. Close the window.

12. Open Settings: Click **Start**, and then click '**Settings**'.



13. Click '**Accounts**'

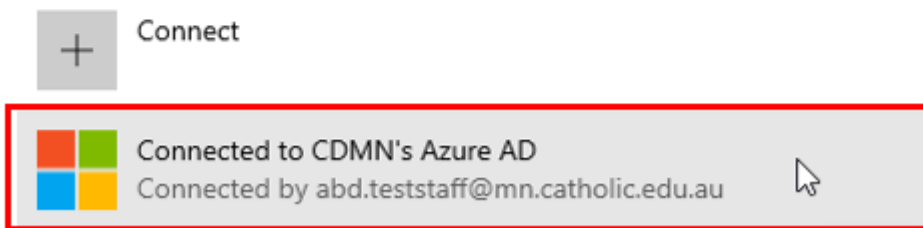
14. Open '**Access Work or school**'



15. **Disconnect from School Management:** The following screen will then be displayed as shown below. Click on the item listed as 'Connected to CDMN's Entra ID' (formerly Azure AD).

Access work or school

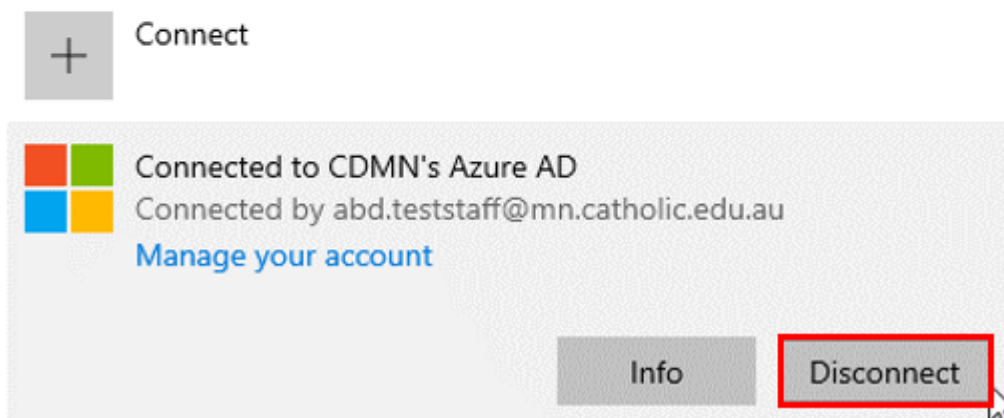
Get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.



16. Click 'Disconnect'.

Access work or school

Get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.

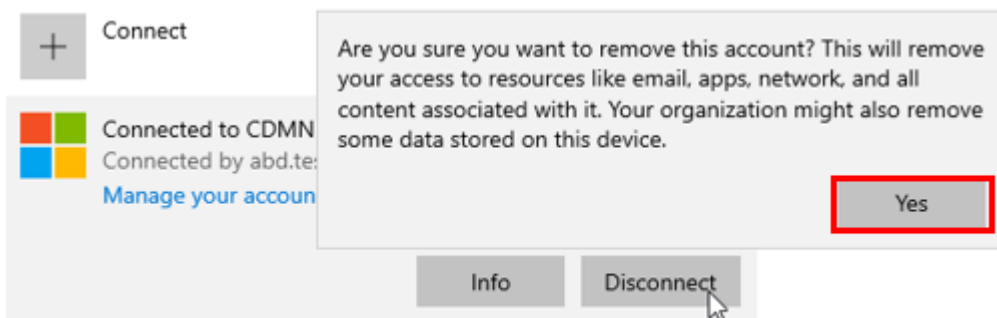


17. **Confirm removal:** The following warning will then be displayed. When prompted, confirm you want to proceed, Click **Yes**

⚠ Important Note:  Make sure you have backed up all required data before continuing.

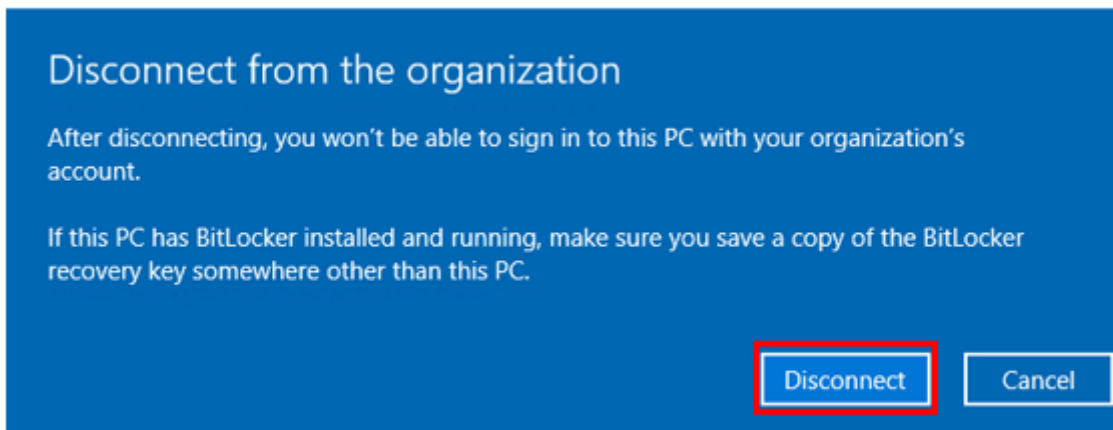
Access work or school

Get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.



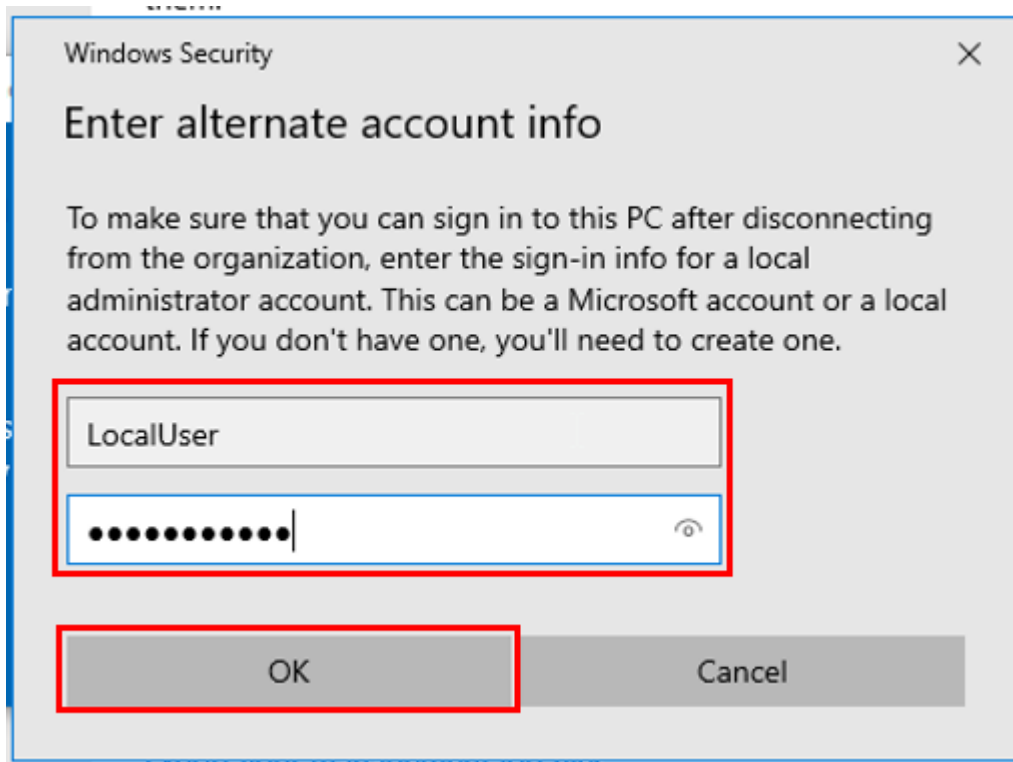
18. A second confirmation will then be displayed. Click **'Disconnect'**

Disconnect from the organization

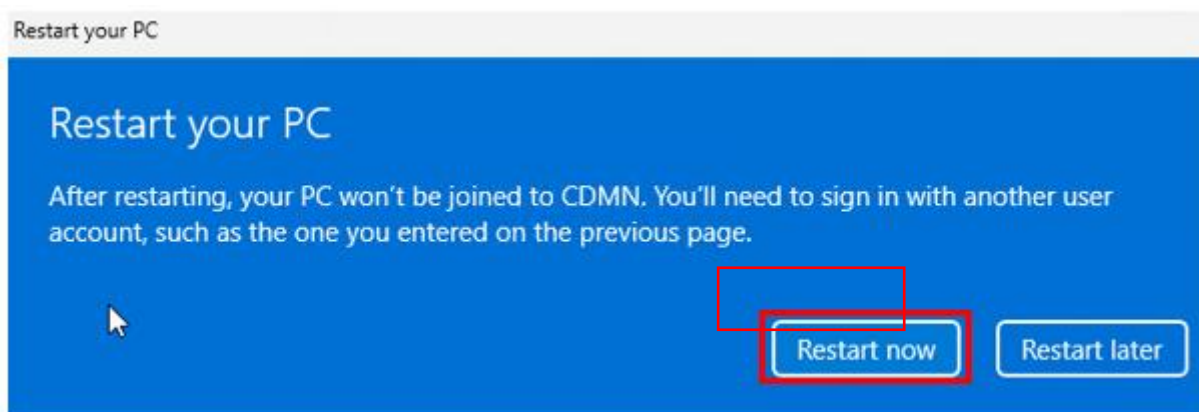


19. **Enter Local Account Details:** Enter the LocalUser username and password. Click **OK**.

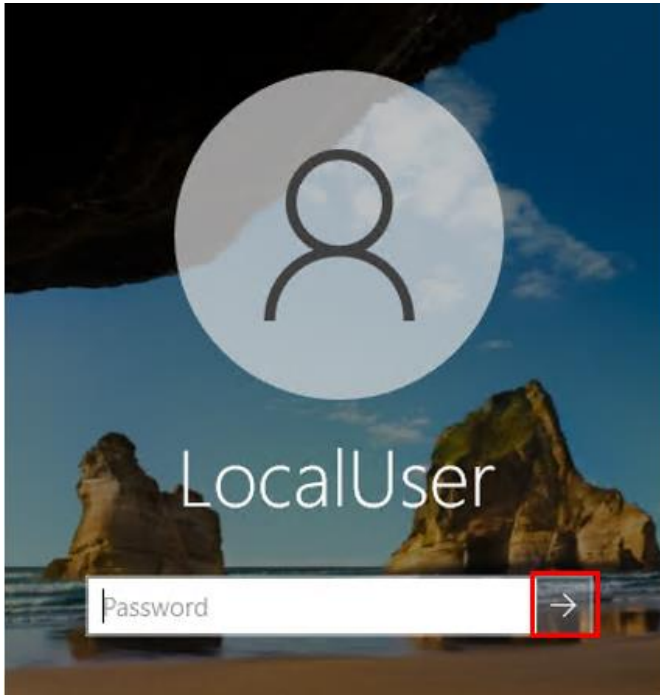
⚠ Important Note: ⌚ The unenrolment process will take a few minutes to complete.



20. **Restart the device:** Once the process is complete you will be prompted to Restart your PC. Click '**Restart now**'



21. **Sign Back In:** After restarting, log in using the LocalUser account. To login enter the password set up earlier, press Enter or click on the arrow icon.



⚠ Important Note: At this point you will not be able to sign in using your school account.

- The LocalUser account will now be the main account on the device.
- You can continue to use the device as a personal (unmanaged) device.

If you require further assistance or experience any issues during this process, please contact your school for support.